

Jess Beale

Architectural drafter

Email: JessLBeale@gmail.com

Phone: 022 099 0034

Web: JessBeale.nz

Technical skills

Autodesk Revit

Graphisoft Archicad

Adobe Photoshop

Adobe Illustrator

Enscape

SketchUp

Portfolio

Examples of residential and commercial drafting work completed as a student are available online at JessBeale.nz

Education

Weltec 2022

Diploma in Architectural Technology

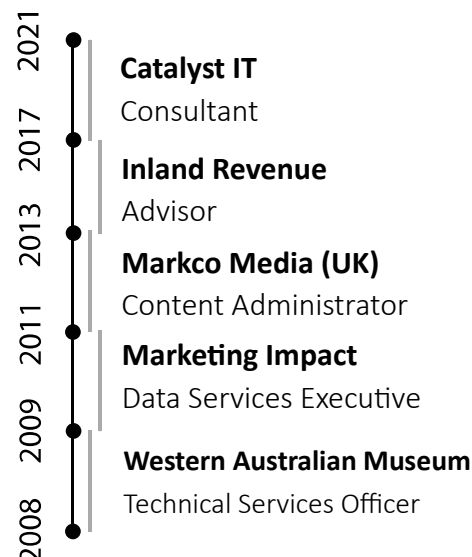
Victoria University 2004

Graduate Diploma in

Science (Geology)

Bachelor of Science (Geology)

Recent Work History



About me

I have recently completed a diploma in Architectural Technology with a focus on accurate architectural drafting and compliance with industry standards, NZS 3604, and the New Zealand Building Code.

I have fifteen years' experience working in both private and public sector organisations with a proven history of working in project teams completing work to deadline and budget.

Capabilities

Time management

At Catalyst, Inland Revenue and Marketing Impact I worked on projects with strict deadlines.

While at Inland Revenue I worked on a project which inherited a deadline set by legislation. We prepared a learning management system where front-line staff could complete learning in time for a new technology launch. Go/no go decisions at a number of points in the project timeline had to be met. There was a high degree of scrutiny from key decision makers who we kept informed by sending weekly project updates. The project was completed successfully on time and within budget.

Project management

At Catalyst, Inland Revenue and Marketing Impact I was assigned to project teams delivering for external clients and internal stakeholders.

At Catalyst I worked on several responses to formal Requests For Proposal, identifying the people and processes to best deliver the stated requirements. One significant example is a transport services company looking to replace some software that was no longer fit for purpose. I was part of a small team that ran workshops with client representatives to tease out detailed requirements and match them to technology solutions we had expertise with.

Client focused

At Catalyst my role in project teams included managing evolving client requirements.

When we delivered the Totara Learning Management System to Todd Corporation, I led the team in understanding the client's complex organisational structure and then configuring the Totara system to ensure that Todd Corporation staff saw information relevant to their role.

Application expert

Roles at Markco Media and Catalyst put me in front of unfamiliar software. I was able to become proficient, pick up new skills quickly, and share my knowledge with others.

At Markco Media our team was trialling a new content management system for web. I was one of few comfortable exploring the new technology without training or additional guidance. I quickly adopted a position of responsibility for other people in my team as they learned the new content management system.